

HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING - JANUARY 4, 2021

CALL TO ORDER

Chairman L. Kevin Ensley convened the regular meeting of the Haywood County Board of Commissioners at 9:00 a.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina.

Present: L. Kevin Ensley, Brandon C. Rogers, J.W. "Kirk" Kirkpatrick, III, Tommy Long (via telephone) and Jennifer M. Best

Absent: None

Staff members present were County Manager Bryant Morehead, County Attorney Frank Queen, Interim Finance Director Kristian Owen and Clerk to the Board Tracy Wells.

PLEDGE OF ALLEGIANCE

Chairman Ensley led the Pledge of Allegiance.

INVOCATION

BOCC Pastor Josh Frazier offered the invocation.

PUBLIC HEARING

There were no public hearings.

PUBLIC COMMENT SESSION

Chairman Ensley opened the public comment session.

There were no public comments.

Chairman Ensley closed the public comment session.

CONSTITUENT CONCERNS

Chairman Ensley recognized Interim Health Director Garron Bradish to give an update regarding the COVID-19 vaccine. Mr. Bradish informed the Board the distribution of the COVID-19 vaccine has begun. The County received an initial shipment of 1,000 doses of the Moderna vaccine and has given approximately 100 doses at year's end. He informed the Board Phase 1 distribution has begun for the public health staff, physicians, nurses, medical and pharmacy staff, home health aides, funeral home staff and dental staff. The next group in Phase 1 will include all emergency workers, citizens older than 75, frontline essential workers age 50 and above, jail and homeless center staff/residents, critical government and emergency personnel. Mr. Bradish stated the COVID-19 call center will be fully staffed on Wednesday, January 6th, to help answer any vaccine questions and also pre-register qualified citizens for the vaccine. Once they are in the database, citizens will be called to schedule an appointment. Citizens may also register through the County's website where they can fill out the online registration form. Phase 2 of the vaccine distribution is to begin in a few weeks. This group will include the 65-75 age group, remaining frontline workers and adults 18-64 years old with one or more chronic conditions. The vaccination process isn't projected to reach this group until late February. Phase 3 includes the eligible student population and Phase 4 is the remaining population. The COVID-19 vaccine requires two shots that are spaced several weeks apart. Those who pre-register will be contacted to schedule the initial appointment and an appointment for an individual's second vaccination will be scheduled at the time of their first shot (within 30 days of receiving the first dose). He stated both Walgreens and CVS pharmacies have been approved nationwide to distribute vaccines. So far, they have taken the lead in vaccinating staff and residents at long-term care facilities. Mr. Bradish informed the Board if someone has had COVID-19 it is recommend these individuals wait up to 90 days before receiving the vaccine. He then stated there is a six (6) month shelf life of the vaccine. Mr. Bradish explained it is important for everyone to still wear a mask even though you have received the vaccine. He further explained it is still possible to be infected with COVID-19 within 30 days after receiving the first vaccination shot.

Commissioner Long stated he had received a few calls regarding broadband internet access and requested the County Manager and staff to continue to work on this project.

ADMINISTRATIVE/AGENCY REPORTS/PRESENTATIONS**Annual audit report from Gould Killian CPA Group**

Chairman Ensley recognized Gould Killian CPA Group Audit Manager Travis Keever. Mr. Keever stated the audit has been completed for 2019-2020 and presented a PowerPoint presentation to the Board highlighting the following:

- No material weaknesses in internal control over financial reporting; an unmodified opinion on compliance was issued; an unmodified opinion on the June 30, 2020 financial statements were issued; no nonmaterial noncompliance/material weakness in internal controls;
- Main revenues – Ad Valorem tax revenue was \$45.07 million and the sales tax revenue was \$16.77 million;
- Expenditures – Intergovernmental Education was \$20.70 million; Public Safety was \$20.13 million and Human Services was \$18.40 million;
- General Fund Summary – There is an upward trend in the general fund balance which is to be expected. The County contributed approximately \$2.8 million to the fund balance;
- General Fund Balance – In comparison to the population group average and state wide county average, Haywood County is trending slightly above these two groups;
- Property Tax Collection – The tax rate remained the same but the collection percentage was slightly lower at 97.61%.

Chairman Ensley and Vice-Chairman Rogers thanked retired Finance Director Julie Davis and her staff for their outstanding job.

Veterans Services of the Carolinas Update

Chairman Ensley recognized Veterans Services of the Carolinas Managing Director Brandon Wilson and Health and Human Services Agency Director Ira Dove. Mr. Wilson presented a PowerPoint presentation to the Board updating some of the activities within the County for Veterans. He spoke to the Board about the Asheville Buncombe Community Christian Ministry (ABCCM) which is a non-profit organization that helps address poverty, hunger, homelessness and access to health care for the under-served in Buncombe and surrounding counties. Veterans Services of the Carolinas is operated in 74 counties across the State of North Carolina. They have four (4) programs being Housing Services, Service Coordination, Employment Services and Outreach Services. All four (4) of these programs are in Haywood County. Mr. Wilson stated Haywood County is one (1) of six (6) counties in the state to participate in the Healing Outreach Partnership for Empowerment (HOPE) program. Per the 2019 VA GDX Report, there are 5,485 Veterans (8.8% of the county population) residing in Haywood County. In 2020, 25 Veterans were enrolled into the Supportive Services for Veterans Families (SSVF) program. Of those 25 Veterans, 20 were successfully housed and six (6) are in processing. The main goal is to help any and all Veterans to become a successful part of the community. Veterans may contact the local VA office in Haywood County for more information.

The Board expressed their support and appreciation to Mr. Wilson for all of their hard work.

DISCUSSION/ADJUSTMENT TO AGENDA

There was no discussion/adjustment to the agenda.

CONSENT AGENDA

Brandon C. Rogers motioned to approve the Consent Agenda, Jennifer M. Best seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, J.W. "Kirk" Kirkpatrick, III, Tommy Long, Jennifer M. Best

NOES: None

Request approval to accept and appropriate a Pisgah Health Foundation Grant in the amount of \$25,000 awarded to HHS/Maple Leaf Adult Respite for expenses related to safely re-opening the Adult Daycare/Day Health program

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2020-21

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
115401 Adult Day Care				
Special Prog Mat - PNF Grant	115401-523180-21PNF	-	25,000	25,000

which will result in a net increase of \$ 25,000 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
110100 Miscellaneous				
SDC Grant - PNF	110100-455840-21PNF	-	25,000	25,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 4th day of Jan, 2021

[Signature]
Chairman
Haywood County Board of Commissioners

ATTEST:
[Signature]
Clerk to the Board

Explanation:
To recognize the grant awarded to Maple Leaf Adult Respite from Southwestern Commission Area Agency on Aging to honor Caregivers of the Maple Leaf Adult Respite recipients. Funds will be used to purchase PPE to protect the recipients and staff as well as assist in the additional expenses of rent, food supplies, and office supplies.

Request approval of Budget Amendment for HHS/Maple Leaf Adult Respite for grant funds from Southwestern Commission Area Agency on Aging to honor Caregivers of the Maple Leaf Adult Respite recipients

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2020-21

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
115401 Adult Day Care				
Special Program Materials	115401-523180-18COA	-	500	500

which will result in a net increase of \$ 500 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
110100 Miscellaneous				
Local Grant - Caregiver	110100-454852-18COA	-	500	500

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 4th day of Jan, 2021

[Signature]
Chairman
Haywood County Board of Commissioners

ATTEST:
[Signature]
Clerk to the Board

Explanation:
To recognize the grant awarded to Maple Leaf Adult Respite from Southwestern Commission Area Agency on Aging to honor Caregivers of the recipients of Maple Leaf Adult Respite's Adult Daycare/Day Health program. Funds will be used for supplies to assemble treat bags and also to purchase gift certificates that will be given to the Caregivers. The staff and recipients of Maple Leaf will not receive any of the items purchased. This is only for the Caregivers as a way to show support and appreciation.

Request approval to accept and appropriate a Dogwood Health Trust Grant in the amount of \$39,800 to support COVID-19 wastewater surveillance in Haywood County and approval for County Manager to sign all documentation relating to said grant

Request approval of Budget Amendment - Community Health - \$39,800 - Dogwood Health Trust Grant awarded to support COVID-19 wastewater surveillance

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2020-21

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
115151 Community Health				
COVID Wastewater Testing	115151-523100-210W5	-	39,600	39,600

which will result in a net increase of \$ 39,600 in the expenditures of the General Fund.

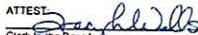
To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
110100 Miscellaneous				
Debet Cont COVID Wastewater	110100-451960-210W5	-	39,600	39,600

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 4th day of Jan., 2021.


Chairman
Haywood County Board of Commissioners

ATTEST: 
Clerk to the Board

Explanation:
To recognize the grant awarded to Public Health from DoDwood Health Fund to support COVID-19 wastewater surveillance in Haywood County. Wastewater surveillance can play a vital role in monitoring COVID-19 spread because of its broad population coverage, ability to detect asymptomatic infections, and value as a leading indicator for changing infection rates. This project will use weekly wastewater surveillance for the SARS-CoV-2 virus to provide public health officials with a more comprehensive measure of the magnitude of the COVID-19 pandemic, locally and regionally, over the span of 4 months.

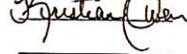
Request approval of Haywood County Corporate Resolution authorizing certain County employees to conduct business on behalf of Haywood County with First-Citizens Bank and Trust Company

CERTIFIED COPY OF CORPORATE RESOLUTION
OF

Haywood County

I, the undersigned, hereby certify that I am an representative of the above-named Corporation, which Corporation is duly organized and existing under the laws of the State of North Carolina; that the following is a true copy of the Resolution duly adopted by the Board of Directors of said Corporation effective on the 4th day of January 2021.

RESOLVED, that the officers listed below are authorized Representatives of the Corporation with the authority to conduct all Trust Business on behalf of the Corporation with First-Citizens Bank & Trust Company.

Name	Title	Signature
Bryant Morehead	County Manager	
Kristian Owen	Interim Finance Director	

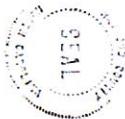
I further certify that this Resolution has neither been rescinded nor modified.

Witness my hand and seal of this 4th day of January 2021

ATTEST:

Tracy L. Wells
Clerk to the Board


Witness:
Print: L. Kevin Ensley
Title: Chairman, Board of County Commissioners



REGULAR AGENDA

There were no items.

APPOINTMENTS

Chairman Ensley recognized County Manager Bryant Morehead.

Request approval of the reappointment of Carl Jackson to the Clyde Zoning Board of Adjustments - ETJ

Mr. Morehead stated the Town of Clyde Aldermen requested the re-appointment of Carl Jackson to this Board stating the removal of Mr. Jackson would be detrimental to the functions of the Board.

J.W. "Kirk" Kirkpatrick, III motioned to approve the reappointment of Carl Jackson to the Clyde Zoning Board of Adjustments – ETJ, Brandon C. Rogers seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, J.W. "Kirk" Kirkpatrick, III, Tommy Long,
Jennifer M. Best

NOES: None

Request approval of reappointment of Michael Kownacki and appointment of Judy Sutton to the Recreation Advisory Board

Mr. Morehead stated the Recreation Advisory Board requested the reappointment of Michael Kownacki and appointment of Judy Sutton to their Board.

Brandon C. Rogers motioned to approve the reappointment of Michael Kownacki and appointment of Judy Sutton to the Recreation Advisory Board, J.W. "Kirk" Kirkpatrick, III seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, J.W. "Kirk" Kirkpatrick, III, Tommy Long,
Jennifer M. Best

NOES: None

CLOSED SESSION

There was no closed session.

ADJOURNMENT

Chairman Ensley asked if there was any further business.

With no further business, J.W. "Kirk" Kirkpatrick, motioned to adjourn the regular Board meeting, Jennifer M. Best seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, J.W. "Kirk" Kirkpatrick, III, Tommy Long,
Jennifer M. Best

NOES: None

The time of adjournment was 9:59 a.m.



 CLERK



 CHAIRMAN