

Official use only:

LAND-DISTURBING PERMIT # \_\_\_\_\_

Haywood County Development Services

• 157 Paragon Parkway, Suite 200, Clyde, NC 28721 • Phone: (828) 452-6706 • Email: [permitting@haywoodcountync.gov](mailto:permitting@haywoodcountync.gov) •

\$50 Fee paid: Date: \_\_\_\_\_  Cash  Check # \_\_\_\_\_  Credit Card Rec.# \_\_\_\_\_ Clerk: \_\_\_\_\_

Is the site in a PUBLIC WATER SUPPLY WATERSHED:  Yes,  No \_\_\_\_\_

Is the site in an area subject to FLOOD RULES:  Yes,  No \_\_\_\_\_

Is the site in a CLASSIFIED TROUT WATER AREA:  Yes,  No \_\_\_\_\_

**TO THE APPLICANT: PLEASE COMPLETE THE FOLLOWING INFORMATION ON ALL PAGES:**

1. PROJECT NAME *and* PIN#: \_\_\_\_\_

2. LOCATION OF ACTIVITY: \_\_\_\_\_

3. PURPOSE OF ACTIVITY:  NEW HOUSE  MOBILE  MODULAR  COMMERCIAL STRUCTURE  DRIVEWAY  OTHER ACTIVITY

4. DISTURBED AREA WILL BE LESS THAN ONE-HALF ACRE:  YES

5. START DATE *and* AMOUNT of TIME REQUESTED: \_\_\_\_\_

6. LANDOWNER(S) OF RECORD (LIST ALL): \_\_\_\_\_

7. PERSON WHO IS FINANCIALLY RESPONSIBLE FOR THIS LAND-DISTURBING ACTIVITY AND/OR SLOPE CONSTRUCTION AND/OR SLOPE REPAIR:

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBERS: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

8. CONTRACTOR'S NAME *and* TELEPHONE NUMBER(S): \_\_\_\_\_

9. IF THE FINANCIALLY RESPONSIBLE PERSON IS NOT A RESIDENT OF N. C., GIVE INFORMATION OF A NORTH CAROLINA AGENT:

NAME / ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER(S) / E-MAIL: \_\_\_\_\_

**PLEASE CHECK ONE OF THE BOXES AT THE END OF THE FOLLOWING ITEMS 10 THROUGH 29, AS IT APPLIES TO YOUR SITE:**

10. I will provide temporary or permanent ground cover within 21 calendar days of completing any phase grading →  Yes,  N/A
11. I will provide a gravel construction entrance to prevent off-site tracking of sediment →  Yes,  N/A
12. I will be constructing ditch work as part of my project, and I will permanently stabilize all ditches →  Yes,  N/A
13. I will use correctly installed silt fence or other adequate measures to prevent off-site sediment damage →  Yes,  N/A
14. I will maintain all erosion and sediment control measures on my site and keep them in good working order →  Yes,  N/A
15. I will provide a minimum, horizontal 25-foot, undisturbed buffer zone to classified trout waters →  Yes,  N/A
16. I will install adequate measures to keep sediment from reaching buffer zones, any stream, or a natural watercourse →  Yes,  N/A
17. I will be installing culvert(s) on my project, and I will provide stabilized inlets and outlets →  Yes,  N/A
18. I will construct all artificial slopes (cut and fill) to comply with the Haywood County Slope Ordinance →  Yes,  N/A
19. I will contact the Army Corps of Engineers for permits for any stream work or stream crossings (828-271-7980) →  Yes,  N/A
20. All cut slopes on the project are or will be 1:1 or flatter (horizontal to vertical projection) →  Yes,  N/A
21. All fill slopes on the project are or will be 1.5:1 or flatter (horizontal to vertical projection) →  Yes,  N/A
22. All fill slopes on this project are or will be free of any organic material or other regulated material →  Yes,  N/A
23. All fill slopes were or will be constructed in approximately 9-inch, compacted lifts →  Yes,  N/A
24. Prior to placement of fill material, the work area was or will be stripped of organic layers or organic material →  Yes,  N/A
25. All artificial slopes are or will be protected from runoff by properly sized measures, devices or structures →  Yes,  N/A
26. All fill slopes are or will be compacted as per the Ordinance, and all artificial slopes are or will be stable →  Yes,  N/A
27. There are or will be no slopes on this project taller than 40' and steeper than 1:1 for cuts or 1.5:1 for fills →  Yes,  N/A
28. Required setbacks were or will be marked prior to construction →  Yes,  N/A
29. I will plan my development activity for dry weather, wet weather, hot weather, and cold weather →  Yes,  N/A

I agree to conduct all land-disturbing activity on the subject property in accordance with the Haywood County Erosion and Sediment Control Ordinance, the Haywood County Slope Ordinance, and this completed document. I understand and agree that Haywood County assumes no liability for my actions. I know this property can be inspected by the County to insure my compliance. I also acknowledge that this land-disturbing permit does not release me from complying with any applicable rules and regulations of the Ordinance; or other agencies with jurisdictional control over other issues relating to my land-disturbing activity. I acknowledge it is my responsibility to plan my development activity in an appropriate, seasonal specific fashion. On the following page(s), I will provide a drawing showing the site, structures, measures, devices, and techniques I will use to control erosion, collect sediment, and stabilize my site within timeframes and conditions requested by the Haywood County Erosion and Sediment Control Ordinance.

MY/OUR ACTIONS CONCERNING THIS MATTER MAY NOW BE LEGALLY CONSIDERED KNOWING AND WILLFUL.

PERSON FINANCIALLY RESPONSIBLE: \_\_\_\_\_

LAND OWNER: \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public of the County of \_\_\_\_\_ in the State of \_\_\_\_\_ do hereby certify that \_\_\_\_\_

personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and Official Seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary: \_\_\_\_\_

My commission expires: \_\_\_\_\_

This document may not be used, and may be negated, if the land-disturbing activity becomes subject to the following condition: Any case where Haywood County determines that conditions exist with the land-disturbing activity which may require the advice of a design professional; OR that critical areas exist on or off the site that can only be adequately protected by preparing a plan in more detail than this form encompasses; OR if this land-disturbing activity equals or exceeds one-half acre of surface area.

### **INSTRUCTIONS FOR SITE PLAN**

PLEASE PROVIDE AN ACCURATE DRAWING OF YOUR PROPOSED SITE. PLEASE CONSIDER INCORPORATING THE FOLLOWING ITEMS, IF THEY APPLY TO YOUR SITE:

- 1- All areas to be graded or disturbed (and how close to the property line you will be working)
- 2- Cut slopes and fill slopes (and how the slopes will be protected from erosion . . . matting, diversion ditches, etc.)
- 3- Location of all springs, creeks, streams, rivers, lakes or any surface waters . . . plus delineate the buffer zones
- 4- All areas to be covered with grass or vegetation . . . all areas to be graveled or paved . . . and outline of all buildings
- 5- How you will keep sediment on your property and not let it flow off-site to adjoining property or natural resources
- 6- Location of all culverts and ditches . . . the type of ditch you will use, plus how it will be stabilized against runoff
- 7- How you will deal with storm water after the site is stabilized . . . (gutter water, ditches, culvert outlets, slope drains, etc.)
- 8- Location of all structures, measure, and devices used to control erosion and prevent off-site sediment damage
- 9- Areas to be mulched and seeded . . . and your seeding mix (should be appropriate to the season)

IF IT APPLIES TO YOUR SITE, PLEASE INCLUDE THE FOLLOWING SETBACKS AND BUFFER ZONE REQUIREMENTS:

- A minimum of 5 feet measured horizontally from the top of the bank from any perennial stream not classified as trout waters
- A minimum of 25 feet undisturbed from the top of the bank measured horizontally for all classified trout waters
- 5 feet from the top of cut slopes to any adjoining property lines
- 5 feet from the toe of fill slopes to any adjoining property lines

↓ **SITE PLAN:** Please see the instructions on the previous page. ↓

