

The following is a list of items that must be in compliance before an operation permit can be issued:

1. All public swimming pools including those constructed prior to May 1, 1991 shall be maintained and operated in accordance with Rule .2537 (b) (1-16).  
**(Note: A copy of Rule .2537 has been enclosed.)**
2. Water quality in all public swimming pools shall be maintained in accordance with Rule .2535 (1-12). Please note that Rule .2535 (11) requires that the pool operator shall inspect the pool at least daily and also requires the daily recording of the disinfectant residual, pH, water temperature in heated pools and activities pertaining to pool water maintenance including chemical additions and filter backwash cycles. Weekly recording of total alkalinity and cyanuric acid levels is also required. **(Note: A Monthly Pool Record chart is enclosed for you to copy and use.)**
3. All safety provisions of Rule .2530 shall be met including the placement of proper signage, safety equipment and telephone. The emergency telephone capable of dialing 911 shall be provided and accessible to all pool users. **(Note: Effective April 1, 2005 the telephone shall be permanently affixed to a location inside the pool enclosure or outside the enclosure within 75 feet of a bather entrance. The telephone shall be visible from within the pool enclosure or a sign shall be posted indicating the location of the emergency telephone. A sign with legible letters shall be posted at the telephone providing dialing instructions, address of the pool location and the telephone number.)**
4. Depth and safety markings shall be provided as required in Rule .2523.  
**(Note: A list of Safety and Depth Marking Requirements is enclosed.)**
5. **The owner of a public swimming pool shall provide for the operation of the pool by a person or persons who shall be responsible to the owner for operation, maintenance, pool safety and record keeping. The pool owner shall maintain documentation that the person responsible for operating the pool has been trained on pool equipment operation, disease and injury prevention, pool water chemistry and regulatory requirements for public swimming pools. A pool and spa operator certificate issued by the National Swimming Pool Foundation or other organization which provides training on those subjects shall be accepted as meeting this requirement. Rule .2537 (c)**
6. **Automatic chlorine and bromine feeder pumps shall be automatically prevented from operating when the circulation pump is not in operation. Automatic feeder pumps can be either connected to the same electrical circuit as the pool circulation pump or connected to a pressure or flow sensing switch which will turn the automatic feeder pumps off if the circulation pump is not pumping water through the circulation system. Rule .2535 (6)**